



RMBEST EMERGENCY PREPAREDNESS
June 2014



Rocky Mountain BEST
(Boosting Engineering, Science, and Technology)

Emergency Preparedness



Revision History

Rev	Date	Impact	Summary of Changes
Ver 01	19 June 2014	Major	Initial release



EMERGENCY PREPAREDNESS ROCKY MOUNTAIN BEST

1.0 Purpose

This policy defines the process, procedures and guidance regarding emergency at a BEST event.

2.0 Process and Procedures Regarding an Emergency at an RM BEST Event

Rocky Mountain BEST will have an individual with basic medical training at all events with students. This person is called the Event Medical Support in this policy.

For each event venue, the RM BEST Event Venue POC will coordinate emergency procedures with the venue facility POC. This information will be provided to the Hub Director and the Volunteer Interface POC. This information will include: address to be used in emergency, facility phone use, cell phone coverage in facility, two way radio use, and unique facility emergency procedures.

The Volunteer Interface POC will obtain contact information for the Event Medical Support during the Events with students.

The Volunteer Interface POC will communicate emergency procedure information to all event volunteers including Event Medical Support contact (if appropriate), facility phone use, cell phone coverage in facility, facility two way radio use, and unique facility emergency procedures.

The Hub Director (or designee) or Event Medical Support (if appropriate), will contact 911 for any non-minor medical issue.

The above Policy and Procedure was approved and adopted by the Board of Directors of Rocky Mountain BEST on the 19th day of June 2014.

Secretary