Kathy called the meeting to order at 6.42pm.

1. **Motion was made by Carolyn to approve meeting minutes for 11/14/13 BOD meeting and seconded by Jose. Motion carried and minutes were approved.**

2. **Review/Modify Agenda - changes made and included in the agenda.**
   a. Kathy recommended that we move Boosting BEST as the first item on the agenda.

Review Action Items
<table>
<thead>
<tr>
<th>Assigned</th>
<th>Due</th>
<th>Action</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>9/19/13</td>
<td>9/26/13</td>
<td><strong>Lois</strong>: coordinate a financial statements training and fundraising</td>
<td>1/9/14: Lois is going to coordinate with Trece to get a date set-up.</td>
</tr>
<tr>
<td></td>
<td>11/14/13</td>
<td>committee meeting session for BOD.</td>
<td></td>
</tr>
<tr>
<td>11/14/13</td>
<td>1/9/14</td>
<td><strong>Jose</strong>: finalize the draft disaster preparedness policy and re-send</td>
<td>1/9/14: Jose sent updated draft before the holidays and will resend now.</td>
</tr>
<tr>
<td></td>
<td>3/13/14</td>
<td>for discussion and potential vote at the next meeting.</td>
<td>Board can discuss and vote at future meeting.</td>
</tr>
<tr>
<td>11/14/13</td>
<td>11/30/13</td>
<td><strong>Kathy</strong> to coordinate a 2014 budget &amp; fundraising committee</td>
<td>1/9/14: DONE</td>
</tr>
<tr>
<td></td>
<td>1/9/14</td>
<td>working session with the BOD prior to January 9 BOD meeting.</td>
<td></td>
</tr>
<tr>
<td>11/14/13</td>
<td>3/13/14</td>
<td><strong>Jose</strong>: formalize the concept of WOR networking, including transferring</td>
<td>1/9/14: Jose continues to work this.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>game field, prototype robot and budget, and bring proposal to the BOD.</td>
<td></td>
</tr>
<tr>
<td>1/9/14</td>
<td>1/31/14</td>
<td><strong>Jose</strong>: contact Susan Lowrance at MSU Denver and obtain</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>potential dates for a Strategy Planning Pre-planning session.</td>
<td></td>
</tr>
</tbody>
</table>
5. Treasurer's Report - Lois
   a. Motion was made by Carolyn to approve 11/14/13 Treasurer's Report and seconded by Jose. Motion carried and minutes were approved.
   b. Motion was made by Carolyn to approve Treasurer's Report dated 12/31/13 with direction to make minor adjustments before closing the 2013 accounting year and seconded by Jose. Motion carried.
   c. Motion was made by Carolyn to approve the 2014 Budget with minor corrections to title and seconded by Jose. Motion carried.

6. RM BEST Robotics
   a. Report on 2013 Regionals - Kathy did not attend. She reported that there were no negative comments back from the teams. Five of our six attending teams were awarded trophies.
   b. Report on 2014 activities - Carolyn reported that Kit team is starting on Jan 13; the 2014 Game Teaser is available on You Tube; Lois and Carolyn are trying to arrange RM BEST presentation at the March HARA meeting.
   c. Disaster Preparedness Report - Jose is resending the draft for Board review and discussion at March BOD meeting.

7. Upcoming Strategic Planning Meeting
   a. Jose has been working with Susan Lowrance at MSU Denver to schedule a Strategy Planning Pre-planning session and will notify BOD of potential dates.

8. BOD Outreach and Networking - items still in work.
   a. MSU Denver Strategic Partnership Development Project - Jose
   b. Wings Over the Rockies - Jose
      i. Proposal for RMB to give 2013 Game Field to WOR.

9. Fundraising Committee Report
   a. Boosting BEST - Sabina Kilpatrick, Event Chair
      i. Kathy introduced Sabina Kilpatrick who is the 2014 Boosting BEST event chairperson The event is scheduled for Thursday, Feb 27; 6pm - 8:30pm. We discussed schedule for the event and Sabina gave a report on the plans she has for the event. She provided attending BOD members with hard copy invitations and advised that she has been working with Linda King to distribute a soft-copy invitation to all 2013 volunteers.
      ii. In 2014, there will be items for sale that will not be auction items.
      iii. Carolyn will coordinate invited schools to stay between 6pm-7:30pm. She will advise that they are welcome to stay for the entire event but RSVPs are necessary to help ensure an accurate head count for food.

10. Teacher Mentor Institute
    a. BOD recommends that we pursue July 28/29, 2014 dates for TMI with location TBD.

11. New Business
a. Regional Development Director - \textbf{Carolyn made a motion to approve Kathy Geise as the RM BEST Regional Development Director and Jose seconded. Motion was approved.}

b. BOD decided that the 2014 BOD Annual Meeting will be held on March 13 at 5:00pm. Two year terms are expiring for Jose Lopez, Carolyn Bauer, Tim Bouvia, so their elections will be to fill those 3 Board positions.

12. Record New Action Items – see above.

13. Upcoming Meetings

a. BOD meetings - every other month on the 2nd Tuesday of the month as follows:
   i. January 9
   ii. March 13
   iii. May 8
   iv. July 10
   v. September 11
   vi. November 13

b. Steering Team meetings - every month on the 4th Thursday of the month as follows:
   i. January 23
   ii. February 20 (note: changed to 3rd Thurs due to Boosting BEST)
   iii. March 27
   iv. April 24
   v. May 22
   vi. June 26
   vii. July 24
   viii. August 28
   ix. September 25
   x. October 23
   xi. November - TBD (4th Thursday is Thanksgiving)
   xii. December - TBD

Meeting adjourned at 8:45pm.

Respectfully submitted,
Linda Scott, Secretary
Rocky Mountain BEST