



**Rocky Mountain BEST  
(Boosting Engineering, Science, and Technology)**

# **Consent and Release Policy**



### Revision History

<b>Rev</b>	<b>Date</b>	<b>Impact</b>	<b>Summary of Changes</b>
Ver 01	11 Sept 2010	Major	Initial release
Ver 02	09 May 2013	Minor	Changes associated with transition to BEST Robotics Inc. form with modifications specific to RM BEST.



## CONSENT AND RELEASE POLICY ROCKY MOUNTAIN BEST

### 1.0 Purpose

This policy defines the process and procedures regarding obtaining signed Consent, Release, Hold Harmless and Authorization to Reproduce Physical Likeness Forms ("Forms") from participants at Rocky Mountain BEST Events. The attached Form is the BEST Robotics, Inc. 2011 Consent and Release form modified for Rocky Mountain BEST in the State of Colorado.

### 2.0 Process and Procedures Regarding Event Releases

Rocky Mountain BEST must receive and have available a signed Form from every participant at Rocky Mountain BEST Events. The process of distributing, obtaining, and retaining the Forms for every event season is as follows:

- Rocky Mountain BEST will distribute soft copy of the Form to each teacher who participates in and / or registers a team in the current year's Rocky Mountain BEST activities.
- Each teacher will submit a signed Form for every Mentor/Coach, Student/Team Member, and Teacher at the first RM BEST Event at which that person participates.
- Each Volunteer will submit a signed Form at the first RM BEST Event at which that person participates.
- The process of distributing and collecting Forms at Rocky Mountain BEST Events is part of the Team and Volunteer Registration processes.
- Completed Forms will be retained by Rocky Mountain BEST for 3 years.

The above Consent and Release Policy and attached Form - **BEST (Boosting Engineering, Science, and Technology), CONSENT, RELEASE, HOLD HARMLESS AND AUTHORIZATION TO REPRODUCE PHYSICAL LIKENESS** - was approved and adopted by the Board of Directors of Rocky Mountain BEST on the 9<sup>th</sup> day of May 2013.

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Secretary

Attached:

BEST\_CONSENT\_AND\_RELEASE\_FORM - RM BEST VER02